

MINUTES OF THE ADJOURNED REGULAR MEETING CITIZENS AIRPORT ADVISORY COMMITTEE

Thursday December 19, 2002 - - 7:00 PM
Paso Robles Jet Center – 4990 Wing Way

CALL TO ORDER

Roll Call

Present: Committeemembers Caruthers, Gleim, Miller, Morton, Rose & McCall;
Absent: Suzanne Smith, Lee Agon, Stan Levanduski
Staff: Joe Deakin, Roger Oxborrow

PUBLIC COMMENT

Frank Rezich provides the committee with communication from the local aviation safety program regarding the recent cuts in the State budget and the State Aeronautics Division and their airport funding programs. It is noted that the City will see cuts in many programs that are currently funded by the State. The committee agrees that airport impacts should be included in any letters of protest that are generated by the City.

OLD BUSINESS

Review of Previous Minutes:

Minutes of the regular meeting of November 20, 2002, are reviewed. A **motion** by Mr. Rose, seconded by Mr. Caruthers, to approve the minutes as presented, passes unanimously.

DISCUSSION ITEMS

1. Airport Master Plan and Land Use Plan

Staff reports on the status of the project and some of the concerns that are currently being addressed before moving forward with the public review process. The role of the committee in this process is reviewed. No action is taken.

2. Airport Development RFP

Staff advises the committee of action currently underway to solicit proposals for development of larger areas of the airport, with a focus on aviation manufacturing. A major objective is the economic benefit to the community, as well as the airport. Target recipients of the RFP are discussed. The committee takes no further action.

3. 2003 Committee Work Plan Objectives

Chairman Gleim suggests the committee has been very productive in their work program over the past year. This is due to the dedication of the members and an effective work plan that has been followed. It is now time to develop a work plan for the coming year. It is proposed that the committee communicate with City Council as to their efforts and accomplishments of this year and ask for direction for the next. The committee is also asked for input. Suggested needs for the airport include:

- New and expanded General Aviation services (FBO)
- Organization of a tenant/users group to further identify airport needs.

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- Effective follow-up to current users concerns.
- An effort to increase public awareness and involvement, including interaction with the Chamber of Commerce and the Visitors & Conference Bureau, and a quarterly newsletter.
- Aircraft wash rack and additional hangars.
- An Execution Plan to assist in the implementation of projects/programs outlined in the Airport Master Plan, including development of the Northwest Area of the Industrial Park.

4. Committee Work Plan

The various sub-committees that are currently active report on their recent accomplishments and progress.

- Additional Hangar Area (Miller)

No additional activity to report.

- Restaurant (Agon)

Staff reports that efforts will continue to work with a prospective tenant to utilize the existing space available.

- Airport Master Plan (Gleim, Morton, Miller)

No additional activity to report.

- Airport Promotion (Agon, Caruthers, Smith)

Mr. Caruthers reports the response from the User Questionnaire is significant – 40 of the 120 mailed. The responses will be tabulated for a full report at the January meeting.

NEW BUSINESS

None

DIRECTOR & MANAGER BUSINESS

None

ADJOURN - 9:50 PM.

To the Next Meeting – January 23, 2003

Airport Terminal Conference Room, 4900 Wing Way

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORDS
UNTIL APPROVED BY THE COMMITTEE AT THE NEXT REGULAR MEETING.**